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| BUILDING:  |       | NORTH EAST SCHOOL DISTRICT |  |
| DATE: |       | BUILDING PROJECT |  |
|  | AND REPAIR REQUEST |  |
|  |  |  |
| Room Number/Location | Description of Project or Repair |
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| REQUESTING PRINCIPAL: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_**REVIDEWED BY MAINTENANCE SUPERVISOR : \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ DATE: \_\_\_\_\_\_\_\_\_\_\_\_** |  |
|  |  |
| ACCOUNT CODE:  |       | Principal Retains Original |