

Safety Committee Meetings 2022-2023

JULY

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AUGUST

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SEPTEMBER

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JANUARY

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JUNE

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North East School District - Safety Committee

MINUTES of July 6, 2022

Members Present: Shelley Allen, Kim Daugherty, Mindi Fisher, Chelsey Ricketts, Bill Wingerter
Guests Present: None
Members Absent: Steve Fisher, Robin Hedlund
Approval of Minutes: Chelsey Ricketts motioned and Mindi Fisher seconded approval of the June 2022 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- ▶ **May Accident Reports: See June 2022 Minutes for RESOLUTIONS**
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New Business:

- ▶ Date of incident: 6/3/2022
Location: Davis
Loss Type: Incident
Details: An autistic student wanted to go home. He got irritated and impatient and bit the aide on the arm.
RESOLUTION: Ukeru sleeves
- ▶ Date of incident: 6/6/2022
Location: Davis
Loss Type: Medical
Details: The autistic classroom went for a walk outside on campus, a student accidentally tripped the aide. The aide fell on the sidewalk scraping her knees and face and hurt her wrist.
RESOLUTION: No resolution
- ▶ Date of incident: 6/6/2022
Location: Davis
Loss Type: Incident
Details: The aide was throwing a football to some students when one of the student's pushed her backwards and she fell to the ground hitting her bottom and her head.
RESOLUTION: No resolution
- ▶ Date of incident: 6/21/2022
Location: MS
Loss Type: Incident
Details: An autistic student hit, scratched and bit the aide on the left forearm.
RESOLUTION: Ukeru training
- ▶ Date of incident: 6/29/2022
Location: MS
Loss Type: Medical
Details: A teacher was opening a car door for a student when a dog jumped out of the car and bit both of her hands. There were puncture wounds and she was bleeding.
RESOLUTION: No resolution

Next Committee Meeting: August 3, 2022 – Time: 10:00 a.m. @ The Bean Coffee Shop

This Committee Meeting: July 6, 2022 – one-hour meeting

North East School District - Safety Committee

MINUTES of August 16, 2022

Members Present: Shelley Allen, Kim Daugherty, Steve Fisher, Robin Hedlund, Chelsey Ricketts, Bill Wingerter
Guests Present: None
Members Absent: Mindi Fisher
Approval of Minutes: Steve Fisher motioned and Kim Daugherty seconded approval of the July 2022 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- ▶ **June Accident Reports: See July 2022 Minutes for RESOLUTIONS**
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New Business:

- ▶ **Date of incident:** 7/13/22
Location: Middle
Loss Type: Medical
Details: A teacher at the summer learning lab was walking her students down a hallway to STEM class. She slipped and fell on a puddle of water leaking from a water fountain.
RESOLUTION: Water fountain was not broken or leaking, a student spilled their water bottle on the newly waxed floor. The mess was cleaned up immediately.
- ▶ **Date of incident:** 7/22/22
Location: Maintenance
Loss Type: Incident
Details: A maintenance worker was given the task of clearing the football field fence line of overgrowth. The next evening, he broke out from poison ivy all over his arms and legs.
RESOLUTION: Reviewed pictures of poison ivy.

Next Committee Meeting: September 7, 2022 – Time: 3:00 p.m. @ Administration Office

This Committee Meeting: August 16, 2022 – one-hour meeting

North East School District - Safety Committee

MINUTES of September 7, 2022

Members Present: Shelley Allen, Kim Daugherty, Mindi Fisher, Robin Hedlund, Chelsey Ricketts, Bill Wingerter
Guests Present: None
Members Absent: Steve Fisher
Approval of Minutes: Shelley Allen motioned and Chelsey Ricketts seconded approval of the August 2022 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- ▶ **July Accident Reports: See August 2022 Minutes for RESOLUTIONS**
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New Business:

- ▶ No incidents to report.
- ▶ Discussion regarding adding new members and making the committee bigger. Anyone is able to attend the Safety Committee meeting as a guest. New members will be notified and attend the October meeting to be involved in the Annual Training.
- ▶ Bri Hodges attended the meeting to discuss the trainings that the Special Education department is doing in order to keep their employees safe. Handle with Care and Do Care with Training are two of the trainings that any employee can take advantage of in order to assist in case of an incident with a Special Education student.
- ▶ Building Inspections reports will be handed out at the October meeting.

Next Committee Meeting: October 5, 2022 – Time: 3:00 p.m. @ Administration Office

This Committee Meeting: September 7, 2022 – one-hour meeting

North East School District - Safety Committee

MINUTES of October 5, 2022

Members Present: Shelley Allen, Luann Boltz, Randy Fedei, Robin Hedlund, Chelsey Ricketts, Bill Wingerter
Guests Present: Joel Stivason – Encova
Members Absent: Mindi Fisher, Steve Fisher
Approval of Minutes: Luann Boltz motioned and Robin Hedlund seconded approval of the September 2022 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- ▶ **August Accident Reports: See September 2022 Minutes for RESOLUTIONS**

New Business:

- ▶ Luann Boltz and Randy Fedei were welcomed to the committee. Kim Daugherty has stepped down in light of her upcoming resignation. The committee appreciates her work as outgoing secretary. Shelley and/or Luann will take minutes going forward.
- ▶ Annual Training took place with Joel Stivason from Encova. Joel will forward a link for Mindi and Steve to complete training online.
- ▶ Discussion of new incidents as follows:

Incident Date	Location	Loss Type	Details	Resolution
9/1/22	Davis	Incident	An autistic student was biting himself. The teacher intervened and he scratched her on the neck.	None*
9/7/22	Davis	Incident	An autistic student was biting himself. The teacher intervened and he bit, punched, & scratched her arms.	None*
9/8/22	Davis	Incident	An autistic student jumped up from a table. The teacher's left hand got pinched between the student's arm and a table. Later the student was biting himself. When the teacher intervened, he bit her upper left arm and choked her neck, bruising it.	None*
9/9/22	Davis	Incident	An autistic student was biting himself. The teacher tried ignoring him this time. He realized she wasn't giving him attention and pinched her right forearm, leaving a bruise.	None*
9/12/22	NEIE	Incident	An aide was putting a new pull up diaper on an autistic student. The student bit him on the back of his head.	None*
9/13/22	Davis	Incident	A teacher was working in the music room closet / laminating room when he was stung by bees on his right lower leg. Bees appeared to have come through the HVAC system.	A maintenance request should have been put through School Dude. Bill will follow up.

*Discussion took place regarding special education student incidents with no foreseeable solution despite conversations with the special education supervisor. Joel confirmed that this is currently a very common problem everywhere. He suggested having the employees who work in that area brainstorm for solutions, to possibly include a change in the methods or frequency of training.

- ▶ Committee bylaws adopted in 2007 were shared for review and possible future updates.
- ▶ Building Inspections forms were distributed.

Next Committee Meeting: November 2, 2022 – Time: 3:00 p.m. @ Administration Office

This Committee Meeting: October 5, 2022 – one-hour meeting

MINUTES

North East School District - Safety Committee

MINUTES of November 2, 2022

- Members Present:** Shelley Allen, Luann Boltz, Randy Fedei, Mindi Fisher, Robin Hedlund, Chelsey Ricketts, Bill Wingerter
- Guests Present:** None
- Members Absent:** Steve Fisher
- Approval of Minutes:** Luann Boltz motioned and Robin Hedlund seconded approval of the October 2022 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- ▶ **September Accident Reports: See October 2022 Minutes for RESOLUTIONS**

New Business:

- ▶ Annual Training follow-up from September – Certification has not yet been received from Joel Stivason for last month's training. Bill will check in with him. Steve Fisher has completed his training online and just waiting for his certificate to be emailed. Mindi Fisher will complete online training next week.
- ▶ Discussion of new incidents as follows:

Incident Date	Location	Loss Type	Details	Resolution
10/10/22	Davis	Incident	A teacher accidentally dropped a hot glue gun, coating the tops of her fingers in hot glue.	None (Awareness)
10/13/22	NEIE	Incident	An autistic student head butted a teacher on the left side of her waist, shattering her insulin pump.	None/Spec. Ed./ Pump under warranty
10/14/22	Davis	Medical	An autistic student free-falling to the ground while on a field trip; fell on the teacher twice, pushing her to the ground. Teacher's entire back was sore.	None/Spec. Ed./ Teacher going to physical therapy
10/25/22	Davis	Incident	An autistic student having a tantrum in the classroom; squeezed & dug her nails into the teacher's left bicep, leaving bruises & scrapes. Later same day, same student punched same teacher in lower back twice.	None/Spec. Ed.
10/26/22	Davis	Incident	An autistic student was biting himself. When the teacher intervened, he choked her neck and grabbed her left forearm, leaving red marks.	None/Spec. Ed.

- ▶ Building inspections completed by this committee were reviewed & discussed; summary attached. All are done for the year with the exception of the elementary center which will be done next week & reviewed at next meeting. Recent Department of Health building inspection for the Elementary Center was also reviewed. Bill has these for the other buildings and will forward them for the committee and posting on the district website as required by law.
- ▶ Committee Bylaws distributed in October should be updated at an upcoming meeting. Dr. Hartzell is requesting more output from the committee in the way of safety posters for employee awareness.

Next Committee Meeting: December 7, 2022 – Time: 3:00 p.m. @ Administration Office

This Committee Meeting: November 2, 2022 – one-hour meeting

North East School District - Safety Committee

MINUTES of December 7, 2022

- Members Present:** Shelley Allen, Luann Boltz, Randy Fedei, Mindi Fisher, Steve Fisher, Chelsey Ricketts, Bill Wingerter
- Guests Present:** None
- Members Absent:** Robin Hedlund
- Approval of Minutes:** Luann Boltz motioned and Randy Fedei seconded approval of the November 2022 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- ▶ **October Accident Reports: See November 2022 Minutes for RESOLUTIONS**

New Business:

- ▶ Annual Training follow-up from September – Everyone is complete. Bill will print and bring in to admin office.
- ▶ Discussion of new incidents as follows:

Incident Date	Location	Loss Type	Details	Resolution
11/1/22	NEIE	Incident	A substitute aide attempted to remove a paper jam from a copier and burned her finger.	Caution signs and training for subs OR regular staff use only
11/7/22	NEIE	Incident	An autistic student was kicking his feet while on the floor. When the teacher interacted to get him to work, he kicked her right thumb, extending it back.	Student handling issue to be addressed by Special Educ.

- ▶ Building inspection completed for the Elementary Center was reviewed.
- ▶ Updates were discussed and approved to the Committee Bylaws by motion from Steve Fisher and second by Randy Fedei. All in agreement; motion passed.

Next Committee Meeting: January 11, 2023 – Time: 3:00 p.m. @ Administration Office

This Committee Meeting: December 7, 2022 – one-hour meeting

North East School District - Safety Committee

MINUTES of January 11, 2023

Members Present: Luann Boltz, Mindi Fisher, Robin Hedlund, Chelsey Ricketts, Bill Wingerter
Guests Present: None
Members Absent: Shelley Allen, Randy Fedei, Steve Fisher
Approval of Minutes: Luann Boltz motioned and Mindi Fisher seconded approval of the December 2022 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- ▶ **November Accident Reports: See December 2022 Minutes for RESOLUTIONS**

New Business:

- ▶ Discussion of new incidents as follows:

Incident Date	Location	Loss Type	Details	Resolution
12/8/22	NEIE	Incident	An aide was standing on a table to hang posters, when the table tilted and fell on one end, causing her to fall. The table caught under her arm as it flipped back up. Her right armpit and buttocks were sore.	Aide was asked about ladder or step stool use and recommended for future.
12/19/22	Davis	Incident	An aide was blocking an autistic student from getting into STEM & Vine supplies in gym class in the LGI. She twisted her body, straining her left shoulder and back.	Student handling issue to be addressed by Special Ed.

- ▶ Building inspection ongoing follow-up. No updates this week.
- ▶ Winter safety flyers were printed and distributed to the buildings following the December meeting.
- ▶ Updated committee bylaws were distributed.

Next Committee Meeting: February 1, 2023 – Time: 3:00 p.m. @ Administration Office

This Committee Meeting: January 11, 2023 – one-hour meeting

North East School District - Safety Committee

MINUTES of February 8, 2023

- Members Present:** Shelley Allen, Luann Boltz, Randy Fedei, Steve Fisher, Robin Hedlund, Chelsey Ricketts, Bill Wingerter
- Guests Present:** None
- Members Absent:** Mindi Fisher
- Approval of Minutes:** Chelsey Ricketts motioned and Robin Hedlund seconded approval of the January 2023 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- ▶ December Accident Reports: See January 2023 Minutes for RESOLUTIONS. One accident from December was updated from an Incident to a Medical claim.

New Business:

- ▶ Discussion of new incidents as follows:

Incident Date	Location	Loss Type	Details	Resolution
1/3/2023	Davis Primary	Medical	An emotional support student was banging on the classroom door. The teacher lifted under the student's arms to move her away from the door, per HWC training. The student's kicking caused the teacher lower back and hip strain.	None / Special Educ. Employee was using training procedures
1/10/2023	Intermediate	Medical	An emotional support student was eloping from the classroom. As the teacher ran out the door to stop him, he slammed the door into the left side of her body.	None / Special Education
1/12/2023 Thursday	NEHS	Incident	A teacher fell out of a broken chair and hit the back of her head. The school nurse assessed the individual and did not see any signs of a concussion. The employee later reported to the nurse that she had vomited over the weekend and that her head hurt as well as the base of her neck. The nurse instructed her to report the incident but the employee failed to follow through, so the nurse reported it on 1/18/23.	*See discussion below

- ▶ *There were 2 issues with the incident of 1/12: The broken chair, and the fact that the employee never reported the incident. It was unclear if the chair was broken prior to this event, or if it broke at this time and caused the fall. Committee discussion took place regarding reestablishing use an incident follow-up form to be completed by the employee's immediate supervisor for any incidents which may have been preventable (not special education behavioral issues). Also possibly making more use of Safe Schools training videos as part of that follow up. Bill will find the form that was previously on file, for review at the next meeting.
- ▶ Training Certificate obtained for Steve Fisher, completed in October – thank you Luann!
- ▶ Although Robin Hedlund is retiring in May 2023, no committee replacement will be sought until the fall due to training requirements and the amount of time left in the current school year.

Next Committee Meeting: March 1, 2023 – Time: 3:00 p.m. @ Administration Office

This Committee Meeting: February 8, 2023 – one-hour meeting

North East School District - Safety Committee

MINUTES of March 1, 2023

Members Present: Shelley Allen, Luann Boltz, Mindi Fisher, Steve Fisher, Chelsey Ricketts, Bill Wingerter
Guests Present: None
Members Absent: Randy Fedei, Robin Hedlund
Approval of Minutes: Luann Boltz motioned and Mindi Fisher seconded approval of the February 2023 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- ▶ January Accident Reports: See February 2023 Minutes for RESOLUTIONS.
- ▶ Discussion regarding follow-up procedures for preventable accidents: The committee recommends putting into place an incident investigation report form to assist in the follow-up of incidents which may possibly have been prevented. The school nurses will also have this form on hand in order to provide preliminary incident information to the business office, to be used only in emergency situations where the employee is being sent directly for emergency medical assistance, and will then follow up at a later time to provide signatures and any additional information needed to complete the claim. Form copy filed with meeting minutes.

New Business:

- ▶ Discussion of new incidents as follows:

Incident Date	Location	Loss Type	Details	Resolution
2/6/2023	Intermediate Kitchen	Medical	A cook's helper had just returned to work after being out with Covid so was required to wear a mask. She became overheated while serving food at the steam table, so head cook took over for her. The cook's helper was leaning on a table to rest when she fell to the floor. She hit her head on the serving line, causing a large bruised bump.	Serving line over steam may not have been the best assignment for situation. Follow up with FSD.
2/23/2023	Middle School Outdoors	Medical	A teacher slipped and fell on black ice by the side of the middle school gym. She was on the curved part of the sidewalk where students get dropped off. While there was salt down, she reported patches that were not salted. Her feet came out from under her, causing her to land hard on her back. Her head also hit the cement but was cushioned by her hat and coat hood.	Steve Fisher did salt the sidewalks. It was a bad weather morning; probably could have benefited from a 2-hour delay. Winter "walk like a penguin" posters are already posted across campus.
2/23/2023	Middle School Outdoors	Incident	An office staff member slipped and fell on black ice by the side of the middle school gym, same location as previous incident. She fell forward onto her knees and right hand; she was carrying belongings in her left hand. She jammed her wrist and had discomfort above her elbow.	"walk like a penguin" posters are already posted across campus.
2/28/2023	High School Indoor stairway	Medical	An aide was walking down a set of stairs. She thought she was at the bottom but there was one step left. She fell, hitting her left elbow and the back of her head. She was assessed by the school nurse. She had a golf ball size goose egg to the back of the head with bruising. She went directly to the E.R.	Were her arms full? Be cognizant of surroundings.

Previous discussion regarding follow-up procedures was briefly resumed due to a problem with getting people to come to the business office to report incidents. A district-wide email may be in order to remind employees of reporting procedures. Shelley will speak with Dr. Hartzell regarding the possibility of sending something out.

Next Committee Meeting: April 12, 2023 – Time: 3:00 p.m. @ Administration Office

This Committee Meeting: March 1, 2023 – one-hour meeting

MINUTES

North East School District - Safety Committee

MINUTES of April 12, 2023

- Members Present:** Shelley Allen, Luann Boltz, Randy Fedei, Mindi Fisher, Steve Fisher, Robin Hedlund, Chelsey Ricketts, Bill Wingerter
- Guests Present:** None
- Members Absent:** Steve Fisher
- Approval of Minutes:** Luann Boltz motioned and Randy Fedei seconded approval of the March 2023 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- **February Accident Reports:** See March 2023 Minutes for RESOLUTIONS
- **Incident Investigation Report Form:** The previous form as approved by the committee was vetoed by Dr. Hartzell. She preferred the form be re-titled and required to be filled out by the employee at the time of incident, and brought to the business office. A district-wide email with this form attached was sent out on March 14th with a reminder of WC incident reporting procedures.

New Business:

- New Incident Investigation report form is now in use. Discussion of new incidents as follows:

Incident Date	Location	Loss Type	Details	Resolution
3/14/2023	Middle School Outdoors	Incident	A teacher fell on the sidewalk right outside the entry doors to the school office. The weather was cold and light misty snow was falling. The sidewalk was salted in spots but she evidently hit an unsalted area. She slipped and fell on her right knee; it was bruised & bleeding. She was treated in the nurse's office.	Principals felt more salt may be in order; head custodian did salt but it was too cold to be effective.
3/20/2023	Davis Cafeteria	Incident	A regular ed. student was running around the cafeteria & hiding under tables. An aide tried to stop him. As she caught him, she fell to the floor. She first noticed pain in her lower right leg, then later in her lower back. Previous history of back surgery.	Principal feels staff need to reinforce no running. No need for the aide to chase the child.
3/27/2023	High School Loading Dock	Incident	A cook's helper took a big bag of trash out to the dumpster. Lids are very heavy and normally open but they were closed at this time. She struggled while opening dumpster lid. In the days following she noticed pain in her lower back & side, also left thigh and left arm (back of upper arm) muscles.	Employee did not use proper procedures in place. Supervisor has addressed with her.
3/28/2023	School Bus	Incident	An autistic student was refusing to board the bus at their home. A transportation aide along with the bus driver and the student's mother all tried lifting her on. Next she was on the bus steps refusing to go to her seat. In pulling & lifting her, the aide fell backwards. She strained her left upper arm.	Trpt. Supervisor is following up with Special Education Supervisor. Ongoing issues with the parent.

Incident Date	Location	Loss Type	Details	Resolution
3/30/23	Intermediate Gym	Medical	An autistic student did not want to participate in gym class. He was destroying gym property. While intervening, a personal care aide was struck in the left eye socket and temple by the palm of the student's hand.	None; proper special ed. Intervention protocol was followed.

Next Committee Meeting: May 3, 2023 – Time: 3:00 p.m. @ Administration Office Conference Room

This Committee Meeting: April 12, 2023 – one-hour meeting

MINUTES

North East School District - Safety Committee

MINUTES of May 3, 2023

- Members Present:** Shelley Allen, Luann Boltz, Randy Fedei, Mindi Fisher, Chelsey Ricketts, Bill Wingerter
- Guests Present:** Denise Pyle
- Members Absent:** Steve Fisher, Robin Hedlund
- Approval of Minutes:** Luann Boltz motioned and Mindi Fisher seconded approval of the April 2023 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- **March Accident Reports:** See April 2023 Minutes for RESOLUTIONS

New Business:

- Robin Hedlund is retiring as of May 9, 2023, and Denise Pyle was welcomed to this committee as the new Food Service Director going forward. Denise will not be voting member until she is able to complete safety training with the group in the fall of 2023.
- Discussion of new incidents as follows:

Incident Date	Location	Loss Type	Details	Resolution
4/11/2023	Intermediate	Incident	An emotional support student was being non-compliant and disorderly. She was creating an unsafe environment and needed to be moved from the core area to a classroom. While being moved, the student kicked an aide in the stomach and left knee.	Proper Special Education training procedures were followed.
4/11/2023	Intermediate	Incident	An emotional support student was being escorted to the classroom from the core area. While walking her to the classroom, an aide was kicked in the right knee multiple times. Later that same day, the same student refused to get off the floor of the core area. She was crawling around, hissing and acting like a wild animal. She was trying to attack another student. As she was being escorted, she kicked the aide in the left knee. (Same student as above / different aide.)	Discussion took place regarding when Ukeru restraints may be utilized. Special Education Supervisor will be invited/encouraged to attend the next safety meeting.
4/13/2023	Intermediate	Incident	An autistic student was not following directions to sit in music class. He got aggressive and kicked an aide in the stomach.	Special Educ. again; different aide & different student

Incident Date	Location	Loss Type	Details	Resolution
4/18/2023	Intermediate	Medical	An aide was taking an autistic student for a walk. He wanted cars that were in the nurse's office. When he found out he couldn't have them, he dropped to the floor, kicking and hitting. He hit the aide in the nose. Later that day, the same student was asked to sit at a desk after reading center rotations. He got agitated and started hitting. He hit the aide in the nose twice. It was sore and swollen.	Special Education
4/25/23	Intermediate	Incident	A custodian was putting trash in the dumpster on the loading dock. Her feet came out from under her and she fell, landing on her left thigh. Her left thigh, both shoulders and neck were sore. It was raining and she believed the loading dock was greasy.	Proper lifting technique was not used & cheap shoes w/ no tread; proper procedures have been reviewed w/ supervisor

Next Committee Meeting:

June 14, 2023 – Time: 10:00 a.m. @ the Bean coffee house

This Committee Meeting:

May 3, 2023 – one-hour meeting

North East School District - Safety Committee

MINUTES of June 14, 2023

Members Present: Shelley Allen, Luann Boltz, Randy Fedei, Steve Fisher, Chelsey Ricketts, Bill Wingerter
Guests Present: Denise Pyle
Members Absent: Mindi Fisher, Robin Hedlund (retired)
Approval of Minutes: Luann Boltz motioned and Chelsey Ricketts seconded approval of the May 2023 minutes. Minutes were unanimously approved; motion passed.

Old Business Follow Up:

- **April Accident Reports:** See May 2023 Minutes for RESOLUTIONS

New Business:

- Discussion of new incidents as follows:

Incident Date	Location	Loss Type	Details	Resolution
5/2/2023	Intermediate	Incident	An autistic student was running, screaming & throwing items in the classroom so placed in the refocus room due to safety concerns. He was climbing the walls which do not go to the ceiling. As the teacher tried to pull him down, he bit her on the right forearm. Her arm had bite marks, broken skin and bruising.	Special Education – please see note below*
5/3/2023	Intermediate	Incident	An autistic student was placed in a mobile barrier to confine him from other students due to unsafe behaviors. While trying to escape, he bit an instructional aide on the right forearm. (Same student as on 5/2.)	Special Education – please see note below*
5/5/2023 11:30 am	Intermediate	Incident	An autistic student was behaving unsafely, throwing chairs/toys, so he was placed in a safe area using a mobile barrier. The student tried to escape by climbing the barrier. As the teacher blocked him, he bit her right forearm near the other bite mark from 5/2. The teacher was wearing a protective arm sleeve, but he bit on the part of the sleeve without hard covering. (Same student from previous 2 incidents.)	Special Education – please see note below*

Incident Date	Location	Loss Type	Details	Resolution
5/5/2023 1:30 pm	Intermediate	Incident	An autistic student was asked to do an un-preferred task. He became angry and climbed a bookshelf. As the teacher helped him down, he bit her on the right forearm. She had a bite mark with some broken skin. (Same student.)	Special Education – please see note below*
5/9/23	Davis Primary	Medical	An emotional support student was having a behavioral issue. He was tipping his chair and climbing on the desk. He then ran over to a group table and stood on top, jumping up and down. He was led back to his desk where he was assisted in sitting properly in his chair. He turned and bit the instructional aide on her left wrist bone. It was bruised and the thumb area lost feeling.	Special Education – please see note below*
5/9/23	Davis Primary	Incident	The emotional support teacher was in the classroom with 2 students. One was making unsafe choices, running and climbing on tables. The teacher was assisting the student to remain seated at his desk. She had her hands over his forearms and he bit her on the left wrist and forearm. The skin broke on one of them. (Same student as earlier incident same date.)	Special Education – please see note below*
5/11/23	Transportation	Incident	A sub bus driver elected to assist another bus with a student behavior concern. She took a bus to the provided location. Upon arrival, she boarded the other bus and all of the students unloaded other than the emotional support student. The ES student managed to open the back door and jump off the bus. The driver jumped out to keep the student safe. Her knees hit the pavement. She pulled the student away from the road. Her left shoulder was also sore.	Special Education – please see note below*
5/25/23	High School	Incident	A teacher was writing the date on her white board, which she does daily, using a step stool to reach the board. On this date the step stool teetered when she stepped up on it. She lost her balance and fell off. In trying to catch herself, she injured her left ankle, right elbow and right hip. Her left ankle was swollen and sore.	Investigation revealed no issue with procedures. Steve Fisher will look at the step stool for any possible repairs needed.

* **Special Education Notes:** Supervisor Mrs. Brienne Hodges informed the committee by email that she has Handle with Care and Ukeru training scheduled for August, 2023. Her focus for the coming year will be on implementing Ukeru training with fidelity, as she believes that sometimes flaws in their implementation leave staff open to potential injury. Additionally, she is looking to reassign some support staff to add more support where there is a higher likelihood of behavior issues. The Functional Behavioral Assessment process has already begun for several students so that the special education department can start the year collecting data and plan to involve Lynn Oregia from the IU in helping to develop behavior plans.

Next Committee Meeting: July 12, 2023 – Time: 10:00 a.m.; location TBD

This Committee Meeting: June 14, 2023 – one-hour meeting