

**NORTH EAST SCHOOL DISTRICT**

50 East Division Street  
North East, PA 16428  
(814) 725-8671  
[www.nesd1.org](http://www.nesd1.org)



**APPLICATION FOR COACHING or ADVISORY POSITIONS**

**COACH: SPORT** \_\_\_\_\_

Head                                       Varsity     JV  
 1<sup>st</sup> Assistant                             Grades 7-8  
 Assistant                                     Intramural Grade(s) \_\_\_\_\_

**ADVISOR: STUDENT GROUP** \_\_\_\_\_

<b>NAME</b>			
<b>ADDRESS</b>			
<b>CITY, STATE, ZIP</b>			
<b>HOME PHONE</b>		<b>CELL PHONE</b>	
<b>EMAIL ADDRESS</b>			
<b>DRIVERS LICENSE #</b>		<i>*Providing license information grants the district permission to obtain a copy of your PA driving record for insurance purposes and possible transportation of students in district vans.</i>	

**No. of previous years coaching/advising this sport or group: At North East SD \_\_\_\_\_**  
**Total years \_\_\_\_\_**

**Please list and explain previous experience in this sport or area of interest:**

**Please describe the goals that you would have for this program:**

In addition to board approval, please see the reverse of this form for a list of coaching & advisory requirements which must be received by the school district **PRIOR TO** working with students.

**LEGAL and DISTRICT REQUIREMENTS FOR COACHES and ADVISORS**

	COACHING POSITIONS				ADVISORY POSITIONS	
	PIAA SPORTS		NON-PIAA			
	VOL	PAID	VOL	PAID	VOL	PAID
<b>CLEARANCES: Dated within 1 year for New Coaches/Advisors;</b>						
<b>Dated Within 5 years for Returning in subsequent years</b>						
• Child Abuse History Clearance – Paid Employment		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
• Child Abuse History Clearance – Volunteer / Free	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
• Criminal History Clearance – Paid Employment		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
• Criminal History Clearance – Volunteer / Free	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
• FBI/Fingerprint Clearance – Paid Employment		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
• FBI/Fingerprint Clearance Waiver (form on district website)	<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>	
• Act 24/PDE-6004 Reportable Offenses (form on district website)	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• Act 168 Disclosure form (initial hire only – form on website)		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
<b>MEDICAL Clearances: Required at Initial Hire Only</b>						
• Physical Exam dated within 1 year of hire		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
• Negative PPD test results dated within 1 year	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
<b>TRAININGS</b>						
• Act 126 Child Abuse Reporting & Recognition: Every 5 Years		<input type="checkbox"/>		<input type="checkbox"/>		<input type="checkbox"/>
• Concussion in Sports safety training: Annual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
• Sudden Cardiac Arrest safety training: Annual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		
• PIAA Coaches Training Series: Once per Lifetime	<input type="checkbox"/>	<input type="checkbox"/>				
• District Cash Handling policy review: Annual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
• District Coaches Code of Conduct policy review: Annual	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		

**CLEARANCE APPLICATION SITES:** **Child Abuse** Clearance (paid or volunteer) [www.compass.state.pa.us/cwis](http://www.compass.state.pa.us/cwis)  
**Criminal History** Clearances (paid or volunteer) <https://epatch.state.pa.us>  
**FBI/Fingerprint Clearance Code 1KG6XN** <https://uenroll.identogo.com/>

**TRAINING SITES:** **Concussion in Sports** safety training <https://www.sportsafety.com/#concussionwise>  
**Sudden Cardiac Arrest** safety training <https://www.sportsafety.com/#cardiacwise>  
**Act 126, PIAA and Policy Reviews** completed through the district’s online **Safe Schools** system

**FOR NORTH EAST SCHOOL DISTRICT USE ONLY**

**FISCAL YEAR** \_\_\_\_\_

<b>RECOMMENDATION FOR BOARD APPROVAL:</b>	
<input type="checkbox"/> <b>COACH: SPORT</b> _____	_____
<input type="checkbox"/> Head <input type="checkbox"/> Varsity <input type="checkbox"/> JV <input type="checkbox"/> 1 <sup>st</sup> Assistant <input type="checkbox"/> Grades 7-8 <input type="checkbox"/> Assistant <input type="checkbox"/> Intramural Grade(s) _____	Athletics or Intramurals Director Signature & Date _____ Bldg. Administrator Signature & Date _____ Superintendent Signature & Date _____ Board Approval Date _____
<input type="checkbox"/> <b>ADVISOR: STUDENT GROUP</b> _____	
FULL STEP _____ or HALF STEP _____	
SALARY \$ _____ or <input type="checkbox"/> VOLUNTEER	